

**MINUTES OF THE ALLIED BOARDS OF DIRECTORS  
MEETING HELD ON  
TUESDAY, JANUARY 27, 2026 AT 6:30 PM  
AGH OCTAGON ROOM**

**PRESENT:**

√	L. Bernes	√	L. Learmonth
√	C. Crosby	√	B. Lowry Bagshaw
√	A. Champagne	√	M. Maidment
√	M. Fortune	√	S. Persi
√	J. Fournier	√	S. Pirie
√	L. Gardiner	√	S. Snow
√	B. Harrington	√	M. Vermette - Chair
√	B. Harvey	√	B. Young
√	K. Kirkpatrick		

**REGRETS:**

X	M. Bastin-Millar	X	A. Bennett
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**STAFF:**

**GUESTS:**

√	S. Cousineau	√	R. Arseneau, CPDMH Foundation Executive Director
√	J. Hildebrand – VP Capital Development & Support Services	√	V. Dimas, AGH Foundation Executive Director
√	B. Hilker – VP & CFO	√	P. Kenney, CPDMH Foundation Board Chair
√	T. McLelland, Executive Assistant (minutes)		

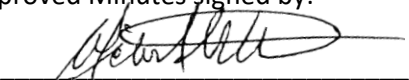
<b>1.0</b>	<b>Call to Order</b>
	The meeting resumed at 6:48 pm. The Chair welcomed the guests.
	<p>M. Vermette invited Sarah Cousineau to provide an education session about Psychological Health &amp; Safety. S. Cousineau highlighted the following:</p> <ul style="list-style-type: none"> <li>• What is Psychological Health &amp; Safety?</li> <li>• Why Psychological Health &amp; Safety matters</li> <li>• The National Standard of Canada</li> <li>• Psychosocial Factors</li> <li>• Psychological Safety and Patient Safety</li> <li>• What Success Looks Like</li> </ul> <p>S. Cousineau reported that the Allied Boards HR Committee will be having more discussions regarding key factors needed to be successful and a framework that is achievable. A discussion was held regarding staff engagement and ways to encourage more participation.</p> <p>S. Cousineau was thanked for the presentation.</p>
<b>2.0</b>	<b>Approval of Agenda</b>
	<p><b>IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.</b></p> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
<b>3.0</b>	<b>Chair’s Remarks</b>
	The Chair addressed the following:

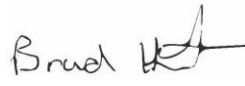
	<ul style="list-style-type: none"> <li>• Reminded Directors to complete their meeting evaluation which will be sent out after the meeting</li> <li>• Invited the Chairs of the Committees to provide a short recap of the work being addressed.</li> <li>• Invited V. Dimas to provide information regarding the AGH Foundation: V. Dimas reported that fun events have been planned including a hot chocolate day for staff and participation in the Santa Clause Parade. The Holiday direct mail appeal was sent to all residents in Mississippi Mills, ends January 31 and has been a huge success. A follow up to the Allied Boards funding request for EPIC should be forthcoming by the end of the month.</li> <li>• Invited R. Arseneau to provide information regarding the CPDMH Foundation: R. Arseneau reported that the Holiday appeal has garnered a higher than usual return and noted that many new donors have been engaged. P. Kenney added that the Foundation Board is working with Imagine Canada on policies in particular a Funding Request policy which will set expectations and help the Directors make decisions for giving, timing and response timelines. A follow up to the Allied Boards funding request for EPIC should be forthcoming by the end of the month.</li> </ul>
<b>4.0</b>	<b>Consent Agenda Matters</b>
	<p><b>IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:</b></p> <ul style="list-style-type: none"> <li>a. Minutes of the Allied Boards of Directors Meetings held November 25, 2025</li> <li>b. AGH Financial Statements for the eight-month period ended November, 30, 2025</li> <li>c. CPDMH Financial Statements for the eight-month period ended November 30, 2025</li> <li>d. LCPS Financial Statements for the eleventh-month period ended November 30, 2025</li> </ul> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
<b>5.0</b>	<b>Business Arising from the Minutes</b>
	There was no business arising from the minutes.
<b>6.0</b>	<b>Matters Requiring Decision</b>
	<b>6.1 CPDMH 2025-2026 Operating Budget</b>
	<p>C. Crosby reported that confirmation from Ontario Heath East was received on November 25, 2025, notifying that CPDMH balanced budget waivers were approved and therefore an extension to spending authority is no longer needed. This now allows the Allied Boards to approve the proposed budget and move forward on processing the non-union cost of living increases.</p> <p>B. Hilker reported that with the recommendation to proceed with partnering with Atlas (EPIC), the \$1.2 million investment in Cerner is being amortized over 3 years rather than 10 years, which resulted in non-cash amortization expenses exceeding the year-to-date budget by \$214,999. This change has been noted in the proposed motion.</p> <p>No concerns were raised.</p> <p><b>IT WAS MOVED AND SECONDED THAT THE CPDMH 2025/26 OPERATING BUDGET, INCLUDING THE WRITE-DOWN OF THE CERNER ELECTRONIC MEDICAL RECORD BE APPROVED.</b></p> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
	<b>6.2 Line of Credit Increase for AGH &amp; CPDMH</b>
	<p>C. Crosby reported that Management has been working with MRHA financial institutions to increase AGH 7 CPDMH lines of credit to more appropriate levels. This will assist when there is liquidity pressure while managing debt obligations. It was noted that current short-term interest rates are very low. Therefore, carrying costs will become material only if the line of credit is used on an ongoing basis. This additional credit availability will help to reduce liquidity risk that has been identified as the number one risk for MRHA.</p> <p>No concerns were raised.</p> <p><b>IT WAS MOVED AND SECONDED THAT AN INCREASE OF \$1 MILLION TO THE CURRENT BANK OF MONTREAL LINE OF CREDIT, BRINGING THE TOTAL TO \$2 MILLION FOR ALMONTE GENERAL HOSPITAL BE</b></p>

	<p><b>APPROVED.</b>  <b>AND</b>  <b>IT WAS MOVED AND SECONDED THAT AN INCREASE OF \$500,000 TO THE CURRENT SCOTIA BANK LINE OF CREDIT, BRINGING THE TOTAL TO \$1.525 MILLION FOR CARLETON PLACE &amp; DISTRICT MEMORIAL HOSPITAL BE APPROVED.</b></p> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
<b>7.0</b>	<b>Matters for Discussion</b>
	<b>7.1 2025/26 Quality Improvement Plan &amp; Pay for Performance Update</b>
	<p>The Chair referred to the update provided on the progress of the 2025/26 Quality Improvement Plan &amp; Pay for Performance. It was noted that the indicator for “Complete all Accreditation Program Assessments by Q3 and complete all attestations by Q4” needs to be reassessed because due to the Accreditation Survey being postponed, the attestations cannot be completed this far in advance. The measure will need to be changed to 50% by March 31, 2026. No concerns were raised.</p>
	<b>7.2 Accreditation Governance Functioning Survey</b>
	<p>B. Young referred to the memo included in the package and noted the Accreditation survey has been postpone to the Spring of 2028. B. Young noted that a Governance survey will be sent to all Directors who are asked to complete no later than February 13, 2026. As there will be a potential for gaps to identify, the Governance Committee will review the results and possibly ask Directors to complete the survey again closer to the Accreditation Survey date.</p> <p>No concerns were raised.</p>
	<b>7.4 Report of the AGH Chief of Staff</b>
	M. Fortune noted that the Report was included in the package and provided a review of the information.
	<b>7.5 Report of the CPDMH Chief of Staff</b>
	A. Champagne noted that the Report was included in the package. No questions were raised.
	<b>7.6 Report of the CEO &amp; Senior Team</b>
	B. Harrington noted that the Report was included in the package. Questions were raised and answered
	<b>7.5 Quality of Care – Good Catch</b>
	<p>The Vice President Patient &amp; Resident Services and Chief Nursing Executive L. Learmonth noted that two good catches were included in the package for information.</p>
	<b>7.5 Quality of Care - Patient Compliment/Concern</b>
	<p>L. Learmonth shared a concern received from parents who brought their 9-month-old baby to the CPDMH ED who was having respiratory issues and felt the physician was being negligent. AS the baby was not in distress, they waited in the ED, which was deemed appropriate, was monitored for oxygen levels and treated. The physician prescribed antibiotics and instructed them to come back to ED if symptoms did not improve. The next day the baby was still unwell, and they returned to the ED. The bay was triaged as CTAS 1, was given immediate care and sent to CHEO by ambulance where the baby stayed as an in-patient for 7 days. Although the baby is now doing well, they felt they were not provided with good care. The Manager and Chief of ED reviewed the chart and spoke to staff and physicians and provided feedback on guidelines. They felt the staff and physicians gave good care and acted according to procedures and recommended standards. The review was very extensive and thorough.</p>
	<p>L. Learmonth shared a compliment received from a patient in the AGH ED who felt they received the very best care and that Dr. Tiffany was very thorough and is a super individual who cares, made him feel comfortable and a real human being, citing him the “best doctor ever”. The patient expressed that it was solely because of Dr. Tiffany that a donation was made.</p>

<b>8.0</b>	<b>Matters for Information</b>
	The Chair noted the Allied Boards Annual Workplan was included in the meeting package for information. V. Dimas, R. Arseneault, P. Kenney, J. Hildebrand, B. Hilker, S. Cousineau, L. Learmonth, A. Champagne, M. Fortune, B. Harvey and T. McLelland left the meeting.
<b>9.0</b>	<b>Other Business</b>
	<b>IT WAS MOVED AND SECONDED THAT THE MEETING MOVE IN-CAMERA.</b> <b><u>MOTION CARRIED</u></b>
	<b>9.1 Elected Members Discussion with CEO</b>
	Directors continued an in-camera discussion. No minutes were recorded. B. Harrington left the meeting.
	<b>9.2 Elected Members Only Discussion</b>
	Directors continued an in-camera discussion. No minutes were recorded. <b>IT WAS MOVED AND SECONDED THAT THE MEETING MOVE OUT OF CAMERA.</b> <b><u>MOTION CARRIED</u></b>
<b>10.0</b>	<b>Next Meeting and Adjournment</b>
	The Chair indicated that the next meeting will be March 24, 2026 or at the call of the Chair. <b>IT WAS MOVED THAT THE MEETING BE ADJOURNED.</b>

Approved Minutes signed by:

  
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**M. Vermette, Allied Boards Chair**

  
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**B. Harrington, Allied Boards Secretary**